

ADMINISTRATION TEAM MINUTES

Date: June 6, 2003
Time: 9:00 am
Place: Tacoma AGC Building

<u>Attending:</u>	Cathy Arnold	_____	Ann Hegstrom	_____	Mark Rohde	_____
	Dave Banke	_____	Ron Howard	_____	Larry Schofield	_____
	Jerry Brais	_____	Carl Jonasson	_____	Mark Scoccolo	_____
	Jeff Carpenter	_____	Brian Nielsen	_____	Bill Senta	_____
	Doug Ficco	_____	Tina Nelson	_____	Greg Waugh	_____
	Paul Gonseth	_____	Cathy Nicholas	_____	Tom Zamzow	_____
	Mike Hall	_____				

Opening: The minutes of the May 16th meeting were approved.

New member Ann Hegstrom attended her first meeting today. Ann is currently Project Manager on Kiewit's Sunset Interchange project in Issaquah.

Quality Roundtable

Tom Zamzow reports that the season is moving along well for Wilder. They are starting some work on the east side of Lake Washington. Tom has been involved with discussions about our new traffic control specs with members of WAPA (black pavers).

Doug Ficco says that Southwest Region is busy trying to respond to the new nickel gas tax. They have two big jobs on Ad (SR5, Salmon Creek to I-205 & SR 500 near the Region Office). SW had a balanced workforce/workload before the new tax and is scrambling to respond. They are considering hiring and the use of consultants.

Cathy Nicholas reported on progress with the Traffic Control AASHTO Guide Specs (our team participated at Sea-Tac in March). The spec has been finalized. Frank Newboles, of WSDOT will present the new provision to the AASHTO subcommittee on Traffic. There is a new rule on DBE reporting, which will be done semiannually, instead of quarterly.

Brian Nielsen notes that his office will be working on 4 jobs this year. Three have been awarded and the fourth is on Ad now.

MINUTES (cont)

Date: June 6, 2003

Page 2

Quality Roundtable (cont)

Mark Rohde bid the Woodinville Interchange ramp job. It contained alternates and he bid them both at the same price. Apparently, WSDOT doesn't know what to do next. The Montana job is going well.

Greg Waugh was attacked by a bird at his job in Oregon. There was a long and entertaining story, but you need to hear Greg tell it. Ask him when you see him. Kuney is looking at bidding the SR 500 job in Vancouver and the SR 18 Maple Valley project. Greg described the Design-Build project in Oregon and some remarkable progress with permits, design and construction.

Mike Hall says Goodfellow Brothers is busy on development work near Redmond. They finished an "interesting" waterline job for Snohomish PUD. Work is going well.

Tina Nelson advises that some larger City jobs will be sliding off-schedule a bit. Two big arterials will now go to Ad in July or August. The City opened bids on a job with alternates for removing peat or installing stone columns. None of the bidders provided a price for the columns. Tina has also been busy with the I-99 committee, trying to adapt State standards to Locals' use. There is presently significant concern over the rewrite of Section 5-04, which apparently limits itself to superpave only. Most cities and counties are apprehensive about this concept.

Ann Hegstrom expects to open Sunset to traffic in late August. Things are slow at the Renton office. Kiewit is looking at Hood Canal, SR 18 and a Sound Transit Maintenance base.

Paul Gonseth says that both of South Central's major nickel jobs are on Ad. These are hill-climb lanes on I-90, one at Elk Heights and the other at Vantage. Two recent white pavement projects went to black paver Superior.

Jerry Brais notes that King County's project at NE 124th Street (Totem Lake) is on Ad. He is hopeful that the new overpass of the East Valley Freeway in Kent will be advertised in July.

Larry Schofield (gotta remember that name) says that the Local Programs office is still working on a Design Matrix and have produced a 3R Checklist. It is hoped that use of the checklist will result in better plans and easier Federal approval. He is working with Tina on the 5-04 Superpave issue. Larry notes that the new DBE reporting calls for attainment numbers and that the old practice was to report commitments.

Ron Howard closed by discussing WSDOT initiatives in the use of manufacturer's certifications. He described a concern with re-steel deliveries without paperwork. This has been referred to the Bridge

team. Ron says that Jeff Carpenter is due back in the office on July 1st. There has been a significant effort to review and correct departures from the Standard Specifications in Division 1.

MINUTES (cont)

Date: June 6, 2003

Page 3

Old Business—Insurance

The team spent another hour talking about insurance and decided that we weren't smart enough to propose any changes to the specs. During the summer break, all members will research in their own areas about answers to the following questions:

- ?? If we raised OCPI to \$5 Million and left CGL as is, how would behavior be affected? Cost?
- ?? If we dropped OCPI and raised CGL to \$5 Million, what would happen?
- ?? Is \$5 Million the right number?
- ?? What effect would a deductible in CGL have on behavior and cost? A deductible in OCPI?
- ?? How could we impose different limits for various types of work? What limits and what types?
- ?? Is there really a problem, or is this a symptom of a cyclical market that will change soon?
- ?? If we raised the threshold for no OCPI (above \$100,000), what effects would we see.

Concerns were expressed during the discussion that we take no action likely to motivate discussions and finger-pointing about responsibility between contractors and owners. There was discussion about contractors' and insurance companies' responses to claimants and the resulting effect on WSDOT image, but no solution seemed to be available.

Old Business—Progress Schedules

The team went back to work on the list of interest areas. Subjects were combined, redefined and reprioritized. The discussion list for next Fall looks like this:

1. CPM Schedules and submittals; Updates and Revisions to Schedules; Pay Item for Schedule Efforts; Early-Completion Schedules
2. Schedule Tracking; Intensive tracking provisions for selected complex jobs; Mini-Schedules, Look-Aheads; Resource-Loaded Schedules
3. Variable Start Date Jobs (initial 60-day schedule)
4. Weekly Statements; Use of Calendar Dates
5. Time Extensions
6. Suspensions

MINUTES (cont)

Date: June 6, 2003

Page 4

Future Meetings

September 12th, 2003 @ Tacoma AGC (9:00 am)

October 17th, 2003 @ Tacoma AGC (9:00 am)

November 14th, 2003 @ Tacoma AGC (9:00 am)

January 16th, 2004 @ To be determined

Assignment List

<u>Who</u>	<u>What</u>	<u>By When</u>
All Members	Get smarter about insurance	Sept. 12 th

Team's "Round Tuit" List

1. Traffic Control Provisions
2. Progress Schedules
3. Short-term Scheduling
4. Insurance Cost/Reimbursement
5. Tort Claims Liability/Accident Reports
6. Bid Item for On-site Overhead
7. Disputes Review Boards
8. Section 1-08.8, p5.c—Extensions for Quantity Overruns?
9. Joint Training—Documentation
10. Payroll, Wage Administration procedures
11. Materials on Hand provisions
12. Web-Based Construction Management